



Business & Computing Examinations (BCE)

3rd Floor, 207 Regent Street

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BCE Staff Appointment Form

BCE Position:

All sections are mandatory

1. Personal Details:

Full Name:		Correspondence Address:	
Date of Birth:		Sex:	
Telephone:		Email:	
Position Applied for:		Date available to start:	

2. Qualifications and Experience:

(List three highest qualifications)

Year Completed	Qualification Title	Awarding Body

3. Current or latest previous Position Details:

Position Title:	
Department:	
Organisation Name and Address:	
Work Email Address & Telephone number:	
Year started:	

4. Referees:

(Provide details of up to three referees who can comment on your expertise/experience)

Full Name	Organisation Name & Address	Email and Telephone Address	Position

5. Declaration:

I declare that the information provided in this Appointment Form is true and correct.

.....
Name

.....
Signature

.....
Date

For Internal Use

Date:		Form checked by:	
Agreed Rate:			
Referees response:			